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In the **Your Unique Code** box enter the code found in the "How To Book" section - usually **3 letters and 4 numbers**. This takes you to a page with more information about the tour.

When you're ready click the **Book Now** button. You'll see another screen reconfirming the prices - you'll need to click **Book Now** again.

**IMPORTANT** You'll need to register before you can log on for the first time, so click **Register**. Complete the form, creating your own password, then log in with your email and password. Please make a secure note of these as you'll need them to pay your balance.

Next **complete the details required on this screen and select your room type**. When you select the room type, the screen will expand to ask for the name, email, date of birth, passport info (if required for your tour) and emergency contact person for each person on the booking.

**Include any special requests in the relevant box at the bottom of this page** (dietary requests, mobility difficulties etc).

**Tick to accept our T&Cs.**

**Tick to confirm you have appropriate travel insurance** if requested - it's not compulsory on UK coach tours.

If you have not arranged insurance yet that's OK - we won't ask for the details, but by ticking this you are accepting that you will arrange appropriate travel insurance. It is always advisable to arrange travel insurance as soon as you book - don't wait until closer to departure or you may not get full cover.

**Click the Book button**. You will see a screen confirming the details - at the bottom **click Confirm Booking** if it's all correct and you'll be taken to the card payment screen.

When paying by card, for your security you may be asked for a one time passcode. This is from your bank and is to confirm that it's really you making the transaction. Normally it's sent by text to your mobile number, but may also be via a banking app.

Once booked and deposit paid, you should receive two emails. One contains your booking confirmation and the second is a payment receipt. If they don't appear in your inbox, please check your junk/spam folders.

Balance reminders will be sent automatically one month prior to the balance due date.

**We encourage everyone who can book online to do so.**

However, if you don't have access to the internet call us on 01225 764205 Monday - Friday between 09:30-16:00 and we will assist. Please call from a landline as your mobile may be required to receive a code from your bank, which as we are booking on your behalf, we will need to complete the booking.